

JOB VACANCY

ASSISTANT RETAIL STORE MANAGER

Job Responsibilities

As an Assistant Store Manager, you will be responsible to oversee the daily operations of the Retail Store. Your primary focus will be on customer service and achieving a high level of customer satisfaction.

Your specific duties in this role will include:

- Assisting store manager in responsibility for store
- Seeing that Customer Service remains consistently high and train staff in customer service skills
- Controlling inventory levels and ensuring that stock is maintained at a high level
- Mentoring and training of sales staff
- Assisting sales staff in gaining knowledge of store inventory
- Ensuring all pricing, signage and displays are maintained
- Ensuring store has a welcoming and clean environment

Job Requirements

We are looking for a success-driven and team-oriented person to help drive sales and contribute towards achieving sales growth through strong customer service, staff training and inventory management. You should also be highly organized and detail-oriented, with creative problem-solving techniques and the ability to effectively apply them to customer needs. It is also important that you display excellent verbal and written communication and interpersonal skills, as well as the ability to communicate professionally with staff and customers in a courteous, tactful, and concise manner.

Specific qualifications for Assistant Store Manager include

- Associate's or Bachelor's degree Business Management, Marketing or any other related degree
- 3 years of past retail experience
- Strong Customer Service skills
- Proficiency with Microsoft Excel and Word and experience using email
- Must be able to work a seven dayshift system as required

Email resume and a current photo to: jobs@cbsbahamas.com